



## PROFESSIONAL LAUNDRY PROCEDURES



### GOOD PRACTICE

1. **Wear aprons and gloves when handling soiled laundry.**
2. **Wash and sanitise hands regularly.**
3. **Do not eat or drink in the laundry.**
4. **Sort laundry before loading the washing machine.**
5. **Separate whites from colours.**
6. **Separate natural and synthetic fabrics to reduce the possibility of static.**
7. **Never open red water soluble bags to sort linen.**
8. **Use a sluice wash cycle for foul or infected laundry.**
9. **Routinely remove lint and dust from both inlet and outlet filters.**
10. **Training and refresher courses should be carried out on a regular basis.**

### DO

1. **Always use a dirty to clean work flow system.**
2. **Check levels in product containers.**
3. **Ensure correct chemical dose is selected.**
4. **Select correct machine wash cycle .**
5. **Load machine with correct dry weight / number of items.**
6. **Pre-sort linen into marked laundry bins.**
7. **Select 'cool down' when drying polycotton items.**
8. **Inspect linen for residual smells, wear, tear and stains.**
9. **Keep clean linen away from soiled linen.**
10. **Wash at correct temperature.**
11. **Clean lint traps daily.**

### DO NOT

1. **Do not overload or underload the machine.**
2. **Do not alter the wash process cycles as this may lead to poor results.**
3. **Do not stop a cycle halfway through as this could damage the fabric.**
4. **Do not overdry fabric as this will cause excessive creasing.**
5. **Do not leave fabric in the dryer after the cycle has finished.**
6. **Do not leave wet washed linen overnight.**
7. **Do not store any linen on the floor, always use bins or containers.**
8. **Do not forward the cycle.**
9. **Do not stack over dried or tightly packed linen onto a trolley whilst still hot.**

# Do you know your laundry symbols ?



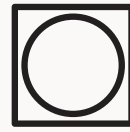
Wash



Bleaching



Dry Cleaning



Tumble Drying

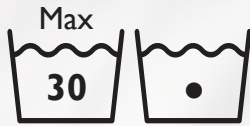


Ironing

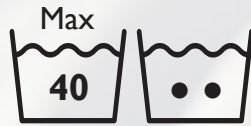


Do Not

## WASH



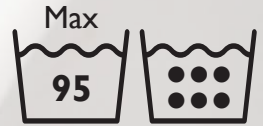
Maximum 30°C  
Cool wash



Maximum 40°C  
Warm wash



Maximum 60°C  
Hot wash



Maximum 95°C  
Boil wash



Synthetics



Delicates / Wool



Do Not Wash



Hand Wash

## BLEACH



Bleach



Chlorine Bleach



Non-Chlorine Bleach



Do Not Bleach

## TUMBLE DRY



Tumble Dry



Low Heat



Medium Heat



High Heat



No Heat



Do Not  
Tumble Dry

## DRY



Line Dry



Drip Dry



Dry Flat



Dry in Shade

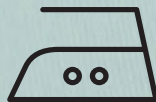


Do Not  
Wring

## IRON



Low Temp.



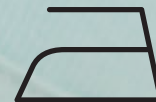
Medium Temp.



High Temp.



Do Not Iron



Steam



Do Not  
Steam

## DRY CLEAN



Dry Clean  
Only



Do Not  
Dry Clean



Suitable for  
Dry Cleaning



Professional Dry Clean Symbols